



Office of the Registrar  
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## Start South Grade Opt-Out Form

**Beginning Fall 2023, Start South records grades of "A", "B" and "C" on USA transcripts. Students have the option to drop the grade of "C"; the form must be completed by all parties and returned to [startsouth@southalabama.edu](mailto:startsouth@southalabama.edu) by the submission deadline. Please check the [Academic Calendar](#) for the specific date of the current term's Incomplete Extension Deadline.**

Student Name: \_\_\_\_\_ Jag ID: \_\_\_\_\_

Semester & Year  
 Taken: \_\_\_\_\_

Course: \_\_\_\_\_ CRN: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

*I request that the final grade of C from the course listed above not be posted on my official USA transcript. I understand that this request, once approved, is irreversible.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### APPROVAL

Parent of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Program Coordinator : \_\_\_\_\_ Date: \_\_\_\_\_